

## ACADEMY TERMS AND CONDITIONS

I understand and agree that before participating in The 3 Doors Academy, I must review and accept these terms and conditions.

### Program Commitment and Graduation Requirements

If accepted in The 3 Doors Academy (“the Academy”), and I choose to enroll, I understand and agree to the following:

1. **Program Commitment.** The Academy is a two-and-a-half-year commitment of time, energy, and financial responsibility.
2. **Graduation Requirements.**

To receive a certificate of participation, I must:

1. Attend two five-and-a-half day retreats per year over two-and-a-half years, for a total of six group retreats.

In addition to the above, in order to receive a certificate of completion, I must:

2. Attend five personal meetings with my mentor via Zoom/Skype video conference or over the phone, one between each of the retreats.
3. Participate in scheduled group video practice sessions between retreats when possible or listen to the recorded sessions.
4. Maintain a daily 3 Doors meditation practice and keep a practice journal [private].
5. Accumulate one hundred thousand *A OM HUNG RAM DZA* mantra repetitions over two years. [This practice will be introduced at the second Academy retreat.]
6. Complete 63 written transformations: 21 in each of three areas: personal, family/relationships, and job/community. These transformations will be documented using the prescribed Academy format to be introduced in the second Academy retreat.
7. Complete at least one personal retreat each year with a total of 21 days of personal retreat by graduation. A personal retreat is no less than three-and-a-half days spent in practice and reflection. (Personal retreats can be done at home)
8. Read and sign the Code of Ethics and sign the Oath of Confidentiality upon application and comply with these guidelines throughout the program.

### Financial Commitments and Cancellation Policy

I understand the following obligations and policies and agree to pay all fees and costs as follows:

1. **Application Fee.** \$100 non-refundable application fee
2. Tuition costs \$9,900 to be paid over the 2 ½ year Academy training program.

3. **Registration Deposit:** \$750.00
  1. The registration deposit is due 30 days after receiving the acceptance letter.
  2. If a participant chooses not to enter the Academy after making this payment, they will receive a refund less a \$75.00 processing fee. Once the first Group Training Retreat commences, the initial deposit is non-refundable.
4. **Six Tuition Payments:** \$1525.00 each
  1. Each tuition payment is due 30 days prior to each of the six Group Training Retreats.
  2. Late payments will result in a penalty of \$25.00.
  3. If I am unable to attend one of the six Group Training Retreats, tuition is still due [not room and board] and arrangements must be made with my mentor to cover the missed material.
3. **Costs Not Included in Tuition.** I will be responsible for the following costs that tuition does not cover:
  1. the cost of transportation
  2. the cost of food and lodging at group training retreats
  3. any cost incurred for annual personal retreats
  4. the cost of any additional mentor sessions at my request that are scheduled beyond the five hour-long sessions, one between each group retreat.
4. **Acceptable Methods of Payment.** I understand that The 3 Doors will only accept payments through its secure website. No checks, cash, or direct wire transfers are permitted.
5. **Financial Assistance.** There is a limited amount of tuition scholarship money available to Academy participants. For those seeking financial assistance, please email [Chelsea@the3doors.org](mailto:Chelsea@the3doors.org) for a Request for Financial Aid Form.

#### Purpose of the Academy and Authorized Representations

I understand and agree to the following:

1. The purpose of the Academy is to provide opportunities for personal growth and development.
2. Graduation from the Academy does not certify me to teach the practices of The 3 Doors or share them with others.
3. Neither participating in nor graduating from the Academy makes me an agent of The 3 Doors. Thus I will not represent myself as an agent or teacher of The 3 Doors.
4. However, upon graduation, I may represent myself as a graduate of the 3 Doors Academy.

#### Intellectual Property Rights

I understand and agree to the following:

1. I acknowledge that The 3 Doors maintains sole and exclusive ownership of its intellectual property ("the Property"). The Property includes the wordmark, "The 3 Doors," and related design marks as well as copyrighted material presented by The

3 Doors representatives throughout the Academy. As Tenzin Wangyal Rinpoche has authorized The 3 Doors to act as his non-exclusive agent, the Property also includes copyrighted materials authored and owned by Tenzin Wangyal Rinpoche.

2. I will not use the Property in any manner that infringes on The 3 Doors' ownership rights. If I wish to use the Property, I will seek consent from The 3 Doors and only commence use upon entering a licensing agreement with The 3 Doors. If I infringe on The 3 Doors intellectual property rights, I understand that I may be subject to legal proceedings.

### Oath of Confidentiality

I hereby take an Oath of Confidentiality that I will keep all materials, conversations, training exercises and/or shared experiences that I encounter during the Academy training strictly confidential. I understand any breach of this oath could result in dismissal from the program.

1. I understand and agree to hold in strictest confidentiality the disclosure of all personal information of my fellow trainees and teachers during my training in the Academy. If something arises that I deem potentially harmful to any participant in the Academy, I will bring this to the immediate attention of the Academy teachers.
2. I will not teach, proclaim, or write about the teachings, practices, or my experiences in the training without written consent from The 3 Doors.
3. I will not make any recordings or videos to document the teachings, practices, conversations, or materials. I understand that The 3 Doors will make recordings of teachings and practice sessions of each retreat available to all participants.

### Dismissal and Right to Discontinue

I understand and agree to the following:

1. The 3 Doors reserves the right to dismiss me from the Academy for a reasonable cause such as failing to make tuition payments, failing to participate in a significant amount of Academy activities or graduation requirements, disrupting or endangering the well-being of the group or its individual members, engaging in an ethical violation as described in The 3 Doors Ethical Violations Policy and Procedures, breaching the oath of confidentiality, or infringing on The 3 Doors' intellectual property rights.
2. **Right to Discontinue.** I may discontinue my participation in the Academy at any time. However, I will be responsible for adhering to the cancellation policy and completing my tuition payments for retreats I have attended in a timely manner.

### Assumption of Risk; Release of Liability

I understand and agree to the following:

1. **Assumption of Risk; Hold Harmless.** I assume all risks arising or resulting from my participation in the Program. I agree to hold harmless The 3 Doors and/or any of its

officers, directors, teachers, employees and/or volunteers (collectively, "Personnel") from any injury or damage to myself or others.

2. **Release and Waiver of Liability.** To the extent permitted by law, I hereby release and waive any and all rights to sue The 3 Doors and/or any Personnel for any injury or damage that I may sustain during, or as a result of, my participation in the Program. I am fully responsible for the safety, well-being, and conduct of me and any minors I may bring to Academy retreats.
3. **No Substitute for Therapy or Medical Treatment.** I understand and agree that The 3 Doors and its Personnel do not diagnose or treat any medical or psychological condition and that participation in the Program is not a substitute for any medical, psychological or other therapy or treatment. However, we reserve the right to recommend additional medical or psychological treatment as a requirement for continued participation in the program.
4. **The 3 Doors is not responsible for providing emergency medical care during retreats.** If The 3 Doors determines that emergency medical services are required for me or minors under my care, I authorize The 3 Doors to arrange such care solely at my own expense.

**I understand and voluntarily agree to abide by the all the above Terms and Conditions and The 3 Doors Code of Ethics and Oath of Confidentiality as a requirement for participating in The 3 Doors Academy.**